

**EICAP Head Start Program**  
935 E. Lincoln Rd, Idaho Falls, ID 83401 Phone:(208)522-5370 - Fax:(208)542-1453

Dear prospective parent,

Thank you for your interest in EICAP Head Start's Early Childhood Program.

In order for us to be able to begin processing your application, the application document must be complete, including a parent/guardian signature, and all requested documents. Incomplete applications will cause delays in processing, which may affect your child's acceptance into the program. If you have questions about the application or concerns about providing the documentation, please reach out our Data Entry staff at (208) 522-5391 Ext. 602/604.

Signed Completed Application

Income Documentation for the last 12 Months

SS Card or SSN

Well Child and Oral Forms

Immunization Records

Birth Certificate/Crib Card (to prove age)

Documentation of last 12 months income can be shown by turning in one of the following: your most recent tax return, W2, 12 months of pay stubs, statement from your employer, or your most recent SNAP letter. If applicable, we may ask you to provide additional information, including Divorce Decree/Custody Agreement, Protection/No Contact Order, Foster Child verification, SSI/SSD benefits letter, Kin-Care/TANF benefit letter, unemployment benefits, child support, college grants/scholarships and Guardianship paperwork.

Once you have completed the application and gathered the necessary documents it may be dropped off or mailed to:

Drop off:

**EICAP Head Start**

935 E Lincoln Road Idaho Falls, ID.

**or**

a center that is located closest to you

Mail to:

**EICAP Head Start**

PO Box 51098 Idaho Falls, ID 83405

After your packet is completed and submitted, we will review it for eligibility enrollment and will request additional documentation, if needed. Once we have verified your application is complete your child will be placed on the waiting list and prioritized. As we fill slots we will contact you if your child has been accepted. You will need to attend a mandatory orientation which will be scheduled by the center your child has been accepted.

If your child does not have medical insurance, a doctor, or dentist, we may be able to assist you. Call our central office at 208-522-5391.

**EICAP Head Start is a parent transport program and is unable to provide transportation.**



## Universal Intake Form

### How did you hear about us?

- ☐ Social Media   
 ☐ Newspaper   
 ☐ Radio   
 ☐ Poster/Flyer   
 ☐ Referred by Family/Friend  
☐ Referred by Another Agency   
☐ Referred by Utility Company   
☐ Other (please state): \_\_\_\_\_

### What EICAP program(s) are you interested in?

- ☐ Early Head Start   
 ☐ Head Start   
 ☐ Senior Services Information & Assistance   
 ☐ Caregiver Services   
 ☐ Senior Meal Services  
☐ Energy Assistance/Crisis   
☐ Food Pantry   
☐ Medical Assistance   
☐ Rental Assistance   
☐ Tuition Assistance   
☐ Weatherization

Household Information			
Name: Head of Household			
MAILING Address:			
City:		State: IDAHO	Zip Code:
PHYSICAL Address: (If different than mailing address)			
City:		County:	State: IDAHO    Zip Code:
Primary Phone:		Ok to contact by text? <input type="checkbox"/> Yes <input type="checkbox"/> No	
		<input type="checkbox"/> Cell <input type="checkbox"/> Home <input type="checkbox"/> Work	
Email:		Ok to contact by email? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Primary Language:		Secondary Language:	
Emergency Contact/Proxy: Name: _____ Phone #: _____			
Household Type:			
<input type="checkbox"/> Single Person <input type="checkbox"/> Two Adults (no kids) <input type="checkbox"/> Multi-generational Household <input type="checkbox"/> Single Parent (Male) <input type="checkbox"/> Two Parent Household <input type="checkbox"/> Foster Parents <input type="checkbox"/> Single Parent (Female) <input type="checkbox"/> Nonrelated Adults w/kids <input type="checkbox"/> Grand Parents raising Grand Children <input type="checkbox"/> Other _____			
Current Housing Status:		Current Housing Situation:	
<input type="checkbox"/> Stably Housed <input type="checkbox"/> At imminent risk of losing housing <input type="checkbox"/> At Risk of homelessness <input type="checkbox"/> Homeless		<input type="checkbox"/> Own <input type="checkbox"/> Living/ Staying with another <input type="checkbox"/> Rent (No Subsidy) <input type="checkbox"/> Emergency Shelter <input type="checkbox"/> Rent (Subsidized) <input type="checkbox"/> Long Term Care Facility <input type="checkbox"/> Place not meant for habitation <input type="checkbox"/> Substance abuse treatment facility/ Detox center	
Total Number of Household Members _____			
Please provide details regarding those who live in your home on additional pages.			

Household Members- Please provide details regarding <u>everyone</u> who lives in your home. Pages for additional household members are available.		
Relationship to Head of Household	Head of Household	Household Member
Name		
Date of Birth		
Social Security # <i>Verified?</i>		
Ethnicity	<input type="checkbox"/> Hispanic, Latin(a)(o)(x) <input type="checkbox"/> Not Hispanic, Latin(a)(o)(x)	<input type="checkbox"/> Hispanic, Latin(a)(o)(x) <input type="checkbox"/> Not Hispanic, Latin(a)(o)(x)
Race  <i>Please check ALL that Apply</i>	<input type="checkbox"/> White <input type="checkbox"/> Black or African American <input type="checkbox"/> American Indian or Alaska Native <i>Tribal Affiliation:</i> _____ <input type="checkbox"/> Native Hawaiian & Other Pacific Islander <input type="checkbox"/> Asian or Asian American <input type="checkbox"/> Other _____	<input type="checkbox"/> White <input type="checkbox"/> Black or African American <input type="checkbox"/> American Indian or Alaska Native <i>Tribal Affiliation:</i> _____ <input type="checkbox"/> Native Hawaiian & Other Pacific Islander <input type="checkbox"/> Asian or Asian American <input type="checkbox"/> Other _____
Gender	<input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Other	<input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Other
U.S. Citizenship	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Qualified Alien	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Qualified Alien
Military Status	<input type="checkbox"/> Veteran <input type="checkbox"/> Active Military <input type="checkbox"/> N/A	<input type="checkbox"/> Veteran <input type="checkbox"/> Active Military <input type="checkbox"/> N/A
Disabling Condition	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
Non-Cash Benefits  <i>Please check ALL that Apply</i>	<input type="checkbox"/> SNAP (Food Stamps) <input type="checkbox"/> WIC <input type="checkbox"/> Childcare Voucher <input type="checkbox"/> Housing Choice Voucher <input type="checkbox"/> Permanent Supportive Housing <input type="checkbox"/> HUD-VASH <input type="checkbox"/> Affordable Care Act. Subsidy <input type="checkbox"/> LIHEAP <input type="checkbox"/> Other _____	<input type="checkbox"/> SNAP (Food Stamps) <input type="checkbox"/> WIC <input type="checkbox"/> Childcare Voucher <input type="checkbox"/> Housing Choice Voucher <input type="checkbox"/> Permanent Supportive Housing <input type="checkbox"/> HUD-VASH <input type="checkbox"/> Affordable Care Act. Subsidy <input type="checkbox"/> LIHEAP <input type="checkbox"/> Other _____
Health Insurance  <i>Please check ALL that Apply)</i>	<input type="checkbox"/> Medicaid <input type="checkbox"/> State Health Insurance for Adults <input type="checkbox"/> Medicare <input type="checkbox"/> Private Pay Health Insurance <input type="checkbox"/> State Children's Health Insurance Program <input type="checkbox"/> Employer Provide Health Insurance <input type="checkbox"/> VA Medical Services <input type="checkbox"/> Indian Health Service Program <input type="checkbox"/> Health Insurance Obtained through COBRA <input type="checkbox"/> Other _____	<input type="checkbox"/> Medicaid <input type="checkbox"/> State Health Insurance for Adults <input type="checkbox"/> Medicare <input type="checkbox"/> Private Pay Health Insurance <input type="checkbox"/> State Children's Health Insurance Program <input type="checkbox"/> Employer Provide Health Insurance <input type="checkbox"/> VA Medical Services <input type="checkbox"/> Indian Health Service Program <input type="checkbox"/> Health Insurance Obtained through COBRA <input type="checkbox"/> Other _____
Education  <i>For those 16+ Check ALL that Apply</i>	<input type="checkbox"/> Grades 0-8 <input type="checkbox"/> Grades 9-12 / Non-Graduate <input type="checkbox"/> High School Graduate <input type="checkbox"/> Equivalency Diploma <input type="checkbox"/> 12 grade + Some post- Secondary <input type="checkbox"/> Graduate of other Post-Secondary school <input type="checkbox"/> 2- or 4-year College Graduate	<input type="checkbox"/> Grades 0-8 <input type="checkbox"/> Grades 9-12 / Non-Graduate <input type="checkbox"/> High School Graduate <input type="checkbox"/> Equivalency Diploma <input type="checkbox"/> 12 grade + Some post- Secondary <input type="checkbox"/> Graduate of other Post-Secondary school <input type="checkbox"/> 2 or 4 year College Graduate
Currently in School? Do you receive scholarships or grants?	<input type="checkbox"/> Yes <input type="checkbox"/> No  <input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No  <input type="checkbox"/> Yes <input type="checkbox"/> No

Household Members- Please provide details regarding <u>everyone</u> who lives in your home. Pages for additional household members are available.		
Relationship to Head of Household	Household Member	Household Member
Name		
Date of Birth		
Social Security # <i>Verified?</i>		
Ethnicity	<input type="checkbox"/> Hispanic, Latin(a)(o)(x) <input type="checkbox"/> Not Hispanic, Latin(a)(o)(x)	<input type="checkbox"/> Hispanic, Latin(a)(o)(x) <input type="checkbox"/> Not Hispanic, Latin(a)(o)(x)
Race  <i>Please check ALL that Apply</i>	<input type="checkbox"/> White <input type="checkbox"/> Black or African American <input type="checkbox"/> American Indian or Alaska Native <i>Tribal Affiliation:</i> _____ <input type="checkbox"/> Native Hawaiian & Other Pacific Islander <input type="checkbox"/> Asian or Asian American <input type="checkbox"/> Other _____	<input type="checkbox"/> White <input type="checkbox"/> Black or African American <input type="checkbox"/> American Indian or Alaska Native <i>Tribal Affiliation:</i> _____ <input type="checkbox"/> Native Hawaiian & Other Pacific Islander <input type="checkbox"/> Asian or Asian American <input type="checkbox"/> Other _____
Gender	<input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Other	<input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Other
U.S. Citizenship	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Qualified Alien	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Qualified Alien
Military Status	<input type="checkbox"/> Veteran <input type="checkbox"/> Active Military <input type="checkbox"/> N/A	<input type="checkbox"/> Veteran <input type="checkbox"/> Active Military <input type="checkbox"/> N/A
Disabling Condition	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
Non-Cash Benefits  <i>Please check ALL that Apply</i>	<input type="checkbox"/> SNAP (Food Stamps) <input type="checkbox"/> WIC <input type="checkbox"/> Childcare Voucher <input type="checkbox"/> Housing Choice Voucher <input type="checkbox"/> Permanent Supportive Housing <input type="checkbox"/> HUD-VASH <input type="checkbox"/> Affordable Care Act. Subsidy <input type="checkbox"/> LIHEAP <input type="checkbox"/> Other _____	<input type="checkbox"/> SNAP (Food Stamps) <input type="checkbox"/> WIC <input type="checkbox"/> Childcare Voucher <input type="checkbox"/> Housing Choice Voucher <input type="checkbox"/> Permanent Supportive Housing <input type="checkbox"/> HUD-VASH <input type="checkbox"/> Affordable Care Act. Subsidy <input type="checkbox"/> LIHEAP <input type="checkbox"/> Other _____
Health Insurance  <i>Please check ALL that Apply</i>	<input type="checkbox"/> Medicaid <input type="checkbox"/> State Health Insurance for Adults <input type="checkbox"/> Medicare <input type="checkbox"/> Private Pay Health Insurance <input type="checkbox"/> State Children's Health Insurance Program <input type="checkbox"/> Employer Provide Health Insurance <input type="checkbox"/> VA Medical Services <input type="checkbox"/> Indian Health Service Program <input type="checkbox"/> Health Insurance Obtained through COBRA <input type="checkbox"/> Other _____	<input type="checkbox"/> Medicaid <input type="checkbox"/> State Health Insurance for Adults <input type="checkbox"/> Medicare <input type="checkbox"/> Private Pay Health Insurance <input type="checkbox"/> State Children's Health Insurance Program <input type="checkbox"/> Employer Provide Health Insurance <input type="checkbox"/> VA Medical Services <input type="checkbox"/> Indian Health Service Program <input type="checkbox"/> Health Insurance Obtained through COBRA <input type="checkbox"/> Other _____
Education  <i>For those 16+ Check ALL that Apply</i>	<input type="checkbox"/> Grades 0-8 <input type="checkbox"/> Grades 9-12 / Non-Graduate <input type="checkbox"/> High School Graduate <input type="checkbox"/> Equivalency Diploma <input type="checkbox"/> 12 grade + Some post- Secondary <input type="checkbox"/> Graduate of other Post-Secondary school <input type="checkbox"/> 2 or 4 year College Graduate	<input type="checkbox"/> Grades 0-8 <input type="checkbox"/> Grades 9-12 / Non-Graduate <input type="checkbox"/> High School Graduate <input type="checkbox"/> Equivalency Diploma <input type="checkbox"/> 12 grade + Some post- Secondary <input type="checkbox"/> Graduate of other Post-Secondary school <input type="checkbox"/> 2 or 4 year College Graduate
Currently in School?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
Do you receive scholarships or grants?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No

Household Members- Please provide details regarding <u>everyone</u> who lives in your home. Pages for additional household members are available.		
Relationship to Head of Household	Household Member	Household Member
Name		
Date of Birth		
Social Security # <i>Verified?</i>		
Ethnicity	<input type="checkbox"/> Hispanic, Latin(a)(o)(x) <input type="checkbox"/> Not Hispanic, Latin(a)(o)(x)	<input type="checkbox"/> Hispanic, Latin(a)(o)(x) <input type="checkbox"/> Not Hispanic, Latin(a)(o)(x)
Race  <i>Please check ALL that Apply</i>	<input type="checkbox"/> White <input type="checkbox"/> Black or African American <input type="checkbox"/> American Indian or Alaska Native <i>Tribal Affiliation:</i> _____ <input type="checkbox"/> Native Hawaiian & Other Pacific Islander <input type="checkbox"/> Asian or Asian American <input type="checkbox"/> Other _____	<input type="checkbox"/> White <input type="checkbox"/> Black or African American <input type="checkbox"/> American Indian or Alaska Native <i>Tribal Affiliation:</i> _____ <input type="checkbox"/> Native Hawaiian & Other Pacific Islander <input type="checkbox"/> Asian or Asian American <input type="checkbox"/> Other _____
Gender	<input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Other	<input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Other
U.S. Citizenship	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Qualified Alien	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Qualified Alien
Military Status	<input type="checkbox"/> Veteran <input type="checkbox"/> Active Military <input type="checkbox"/> N/A	<input type="checkbox"/> Veteran <input type="checkbox"/> Active Military <input type="checkbox"/> N/A
Disabling Condition	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
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Currently in School? Do you receive scholarships or grants?	<input type="checkbox"/> Yes <input type="checkbox"/> No  <input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No  <input type="checkbox"/> Yes <input type="checkbox"/> No

**Household Monthly Income** – Please provide details regarding everyone in your home that has an income. If there are more household members that cannot be included on this form, please ask for another page.

Household Member:	Head of Household	Member Name:	Member Name:	Member Name:
<b>Employment Type</b>  <i>For those 18+ Check ALL that Apply</i>	<input type="checkbox"/> Full Time <input type="checkbox"/> Part Time <input type="checkbox"/> Self-employed <input type="checkbox"/> Migrant Seasonal Farm Worker <input type="checkbox"/> Unemployed < 6 months <input type="checkbox"/> Unemployed > 6 months <input type="checkbox"/> Retired <input type="checkbox"/> Unemployed (Not in Labor Force)	<input type="checkbox"/> Full Time <input type="checkbox"/> Part Time <input type="checkbox"/> Self-employed <input type="checkbox"/> Migrant Seasonal Farm Worker <input type="checkbox"/> Unemployed < 6 months <input type="checkbox"/> Unemployed > 6 months <input type="checkbox"/> Retired <input type="checkbox"/> Unemployed (Not in Labor Force)	<input type="checkbox"/> Full Time <input type="checkbox"/> Part Time <input type="checkbox"/> Self-employed <input type="checkbox"/> Migrant Seasonal Farm Worker <input type="checkbox"/> Unemployed < 6 months <input type="checkbox"/> Unemployed > 6 months <input type="checkbox"/> Retired <input type="checkbox"/> Unemployed (Not in Labor Force)	<input type="checkbox"/> Full Time <input type="checkbox"/> Part Time <input type="checkbox"/> Self-employed <input type="checkbox"/> Migrant Seasonal Farm Worker <input type="checkbox"/> Unemployed < 6 months <input type="checkbox"/> Unemployed > 6 months <input type="checkbox"/> Retired <input type="checkbox"/> Unemployed (Not in Labor Force)
<b>Income Sources</b>  <i>Check all that apply and fill out total monthly income</i>	<input type="checkbox"/> No Financial Resources <input type="checkbox"/> Earned Income \$ _____ <input type="checkbox"/> Social Security (Retirement/Survivor) \$ _____ <input type="checkbox"/> SSDI \$ _____ <input type="checkbox"/> SSI \$ _____ <input type="checkbox"/> AABD \$ _____ <input type="checkbox"/> VA Benefits \$ _____ <input type="checkbox"/> TANF/TAFI \$ _____ <input type="checkbox"/> Child Support \$ _____ <input type="checkbox"/> Alimony \$ _____ <input type="checkbox"/> Pension/Retirement \$ _____ <input type="checkbox"/> Annuity \$ _____ <input type="checkbox"/> Unemployment \$ _____ <input type="checkbox"/> Workers Compensation \$ _____ <input type="checkbox"/> Private Disability Insurance \$ _____ <input type="checkbox"/> Grandparent Benefit \$ _____ <input type="checkbox"/> Foster Parent Income \$ _____ <input type="checkbox"/> General Assistance \$ _____ <input type="checkbox"/> Interest \$ _____ <input type="checkbox"/> Grants/Scholarships \$ _____	<input type="checkbox"/> No Financial Resources <input type="checkbox"/> Earned Income \$ _____ <input type="checkbox"/> Social Security (Retirement/Survivor) \$ _____ <input type="checkbox"/> SSDI \$ _____ <input type="checkbox"/> SSI \$ _____ <input type="checkbox"/> AABD \$ _____ <input type="checkbox"/> VA Benefits \$ _____ <input type="checkbox"/> TANF/TAFI \$ _____ <input type="checkbox"/> Child Support \$ _____ <input type="checkbox"/> Alimony \$ _____ <input type="checkbox"/> Pension/Retirement \$ _____ <input type="checkbox"/> Annuity \$ _____ <input type="checkbox"/> Unemployment \$ _____ <input type="checkbox"/> Workers Compensation \$ _____ <input type="checkbox"/> Private Disability Insurance \$ _____ <input type="checkbox"/> Grandparent Benefit \$ _____ <input type="checkbox"/> Foster Parent Income \$ _____ <input type="checkbox"/> General Assistance \$ _____ <input type="checkbox"/> Interest \$ _____ <input type="checkbox"/> Grants/Scholarships \$ _____	<input type="checkbox"/> No Financial Resources <input type="checkbox"/> Earned Income \$ _____ <input type="checkbox"/> Social Security (Retirement/Survivor) \$ _____ <input type="checkbox"/> SSDI \$ _____ <input type="checkbox"/> SSI \$ _____ <input type="checkbox"/> AABD \$ _____ <input type="checkbox"/> VA Benefits \$ _____ <input type="checkbox"/> TANF/TAFI \$ _____ <input type="checkbox"/> Child Support \$ _____ <input type="checkbox"/> Alimony \$ _____ <input type="checkbox"/> Pension/Retirement \$ _____ <input type="checkbox"/> Annuity \$ _____ <input type="checkbox"/> Unemployment \$ _____ <input type="checkbox"/> Workers Compensation \$ _____ <input type="checkbox"/> Private Disability Insurance \$ _____ <input type="checkbox"/> Grandparent Benefit \$ _____ <input type="checkbox"/> Foster Parent Income \$ _____ <input type="checkbox"/> General Assistance \$ _____ <input type="checkbox"/> Interest \$ _____ <input type="checkbox"/> Grants/Scholarships \$ _____	<input type="checkbox"/> No Financial Resources <input type="checkbox"/> Earned Income \$ _____ <input type="checkbox"/> Social Security (Retirement/Survivor) \$ _____ <input type="checkbox"/> SSDI \$ _____ <input type="checkbox"/> SSI \$ _____ <input type="checkbox"/> AABD \$ _____ <input type="checkbox"/> VA Benefits \$ _____ <input type="checkbox"/> TANF/TAFI \$ _____ <input type="checkbox"/> Child Support \$ _____ <input type="checkbox"/> Alimony \$ _____ <input type="checkbox"/> Pension/Retirement \$ _____ <input type="checkbox"/> Annuity \$ _____ <input type="checkbox"/> Unemployment \$ _____ <input type="checkbox"/> Workers Compensation \$ _____ <input type="checkbox"/> Private Disability Insurance \$ _____ <input type="checkbox"/> Grandparent Benefit \$ _____ <input type="checkbox"/> Foster Parent Income \$ _____ <input type="checkbox"/> General Assistance \$ _____ <input type="checkbox"/> Interest \$ _____ <input type="checkbox"/> Grants/Scholarships \$ _____

**Household Monthly Income** – Please provide details regarding everyone in your home that has an income. If there are more household members that cannot be included on this form, please ask for another page.

Household Member:	Head of Household	Member Name:	Member Name:	Member Name:
<b>Employment Type</b>  <i>For those 18+ Check ALL that Apply</i>	<input type="checkbox"/> Full Time <input type="checkbox"/> Part Time <input type="checkbox"/> Self-employed <input type="checkbox"/> Migrant Seasonal Farm Worker <input type="checkbox"/> Unemployed < 6 months <input type="checkbox"/> Unemployed > 6 months <input type="checkbox"/> Retired <input type="checkbox"/> Unemployed (Not in Labor Force)	<input type="checkbox"/> Full Time <input type="checkbox"/> Part Time <input type="checkbox"/> Self-employed <input type="checkbox"/> Migrant Seasonal Farm Worker <input type="checkbox"/> Unemployed < 6 months <input type="checkbox"/> Unemployed > 6 months <input type="checkbox"/> Retired <input type="checkbox"/> Unemployed (Not in Labor Force)	<input type="checkbox"/> Full Time <input type="checkbox"/> Part Time <input type="checkbox"/> Self-employed <input type="checkbox"/> Migrant Seasonal Farm Worker <input type="checkbox"/> Unemployed < 6 months <input type="checkbox"/> Unemployed > 6 months <input type="checkbox"/> Retired <input type="checkbox"/> Unemployed (Not in Labor Force)	<input type="checkbox"/> Full Time <input type="checkbox"/> Part Time <input type="checkbox"/> Self-employed <input type="checkbox"/> Migrant Seasonal Farm Worker <input type="checkbox"/> Unemployed < 6 months <input type="checkbox"/> Unemployed > 6 months <input type="checkbox"/> Retired <input type="checkbox"/> Unemployed (Not in Labor Force)
<b>Income Sources</b>  <i>Check all that apply and fill out total monthly income</i>	<input type="checkbox"/> No Financial Resources <input type="checkbox"/> Earned Income \$ _____ <input type="checkbox"/> Social Security (Retirement/Survivor) \$ _____ <input type="checkbox"/> SSDI \$ _____ <input type="checkbox"/> SSI \$ _____ <input type="checkbox"/> AABD \$ _____ <input type="checkbox"/> VA Benefits \$ _____ <input type="checkbox"/> TANF/TAFI \$ _____ <input type="checkbox"/> Child Support \$ _____ <input type="checkbox"/> Alimony \$ _____ <input type="checkbox"/> Pension/Retirement \$ _____ <input type="checkbox"/> Annuity \$ _____ <input type="checkbox"/> Unemployment \$ _____ <input type="checkbox"/> Workers Compensation \$ _____ <input type="checkbox"/> Private Disability Insurance \$ _____ <input type="checkbox"/> Grandparent Benefit \$ _____ <input type="checkbox"/> Foster Parent Income \$ _____ <input type="checkbox"/> General Assistance \$ _____ <input type="checkbox"/> Interest \$ _____ <input type="checkbox"/> Grants/Scholarships \$ _____	<input type="checkbox"/> No Financial Resources <input type="checkbox"/> Earned Income \$ _____ <input type="checkbox"/> Social Security (Retirement/Survivor) \$ _____ <input type="checkbox"/> SSDI \$ _____ <input type="checkbox"/> SSI \$ _____ <input type="checkbox"/> AABD \$ _____ <input type="checkbox"/> VA Benefits \$ _____ <input type="checkbox"/> TANF/TAFI \$ _____ <input type="checkbox"/> Child Support \$ _____ <input type="checkbox"/> Alimony \$ _____ <input type="checkbox"/> Pension/Retirement \$ _____ <input type="checkbox"/> Annuity \$ _____ <input type="checkbox"/> Unemployment \$ _____ <input type="checkbox"/> Workers Compensation \$ _____ <input type="checkbox"/> Private Disability Insurance \$ _____ <input type="checkbox"/> Grandparent Benefit \$ _____ <input type="checkbox"/> Foster Parent Income \$ _____ <input type="checkbox"/> General Assistance \$ _____ <input type="checkbox"/> Interest \$ _____ <input type="checkbox"/> Grants/Scholarships \$ _____	<input type="checkbox"/> No Financial Resources <input type="checkbox"/> Earned Income \$ _____ <input type="checkbox"/> Social Security (Retirement/Survivor) \$ _____ <input type="checkbox"/> SSDI \$ _____ <input type="checkbox"/> SSI \$ _____ <input type="checkbox"/> AABD \$ _____ <input type="checkbox"/> VA Benefits \$ _____ <input type="checkbox"/> TANF/TAFI \$ _____ <input type="checkbox"/> Child Support \$ _____ <input type="checkbox"/> Alimony \$ _____ <input type="checkbox"/> Pension/Retirement \$ _____ <input type="checkbox"/> Annuity \$ _____ <input type="checkbox"/> Unemployment \$ _____ <input type="checkbox"/> Workers Compensation \$ _____ <input type="checkbox"/> Private Disability Insurance \$ _____ <input type="checkbox"/> Grandparent Benefit \$ _____ <input type="checkbox"/> Foster Parent Income \$ _____ <input type="checkbox"/> General Assistance \$ _____ <input type="checkbox"/> Interest \$ _____ <input type="checkbox"/> Grants/Scholarships \$ _____	<input type="checkbox"/> No Financial Resources <input type="checkbox"/> Earned Income \$ _____ <input type="checkbox"/> Social Security (Retirement/Survivor) \$ _____ <input type="checkbox"/> SSDI \$ _____ <input type="checkbox"/> SSI \$ _____ <input type="checkbox"/> AABD \$ _____ <input type="checkbox"/> VA Benefits \$ _____ <input type="checkbox"/> TANF/TAFI \$ _____ <input type="checkbox"/> Child Support \$ _____ <input type="checkbox"/> Alimony \$ _____ <input type="checkbox"/> Pension/Retirement \$ _____ <input type="checkbox"/> Annuity \$ _____ <input type="checkbox"/> Unemployment \$ _____ <input type="checkbox"/> Workers Compensation \$ _____ <input type="checkbox"/> Private Disability Insurance \$ _____ <input type="checkbox"/> Grandparent Benefit \$ _____ <input type="checkbox"/> Foster Parent Income \$ _____ <input type="checkbox"/> General Assistance \$ _____ <input type="checkbox"/> Interest \$ _____ <input type="checkbox"/> Grants/Scholarships \$ _____

<b>Zero Income Declaration</b> - Please complete this section <b>only</b> if all household members in your home had no income in the previous month. Note: If your household also declared zero income in the prior year, additional information may be required.			
I DECLARE THAT THE GROSS INCOME FOR MY HOUSEHOLD HAS BEEN ZERO FOR THE PREVIOUS MONTH. I understand that willful misrepresentation and/or concealment of facts can result in criminal and civil penalties. My household's basic living needs for the previous month have been met by: (Give a brief explanation below)			
<b>Shelter</b>		<b>Food</b>	
<b>Participant Signature</b>			<b>Date</b>

<b><i>I certify that the information above is correct and true to the best of my knowledge and understand that further verification for EICAP programs may be required for participation in those programs.</i></b>  <b><i>By completing this application, I give permission to EICAP to refer my household to any services available with EICAP programs.</i></b>			
Are you willing to make a long-term commitment to share feedback? <input type="checkbox"/> Yes <input type="checkbox"/> No			
<b>Participant Signature</b>			<b>Date</b>
Office Use Only: Verbal Verification <input type="checkbox"/> Yes <input type="checkbox"/> No     Intake for verbal:			

Make sure that the Parent /Guardian has signed this page if no signature is present it will delay the processing of the application



# EICAP HEAD START

## Emergency Contacts Form

Only these individuals will be allowed to pick up your child. Siblings must be 13 or older to pick up your child. Please keep this form updated regularly. All adults must have photo identification, including parents.

Head Start Child Name: \_\_\_\_\_  
First
Last

DOB: \_\_\_\_\_

Emergency Contacts											
<b>Contact 1</b>	Name			Relationship			Emergency Contact		Release To		
							<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/> Yes <input type="checkbox"/> No		
	Address			ZIP			City		State		
<b>Contact 2</b>	Language			Phone Number 1			Phone Number 2				
	English   Spanish   Other: _____						<input type="checkbox"/> Cell <input type="checkbox"/> Home <input type="checkbox"/> Work		<input type="checkbox"/> Cell <input type="checkbox"/> Home <input type="checkbox"/> Work		
	Name			Relationship			Emergency Contact		Release To		
							<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/> Yes <input type="checkbox"/> No		
<b>Contact 3</b>	Address			ZIP			City		State		
	Language			Phone Number 1			Phone Number 2				
	English   Spanish   Other: _____						<input type="checkbox"/> Cell <input type="checkbox"/> Home <input type="checkbox"/> Work		<input type="checkbox"/> Cell <input type="checkbox"/> Home <input type="checkbox"/> Work		
<b>Contact 4</b>	Name			Relationship			Emergency Contact		Release To		
							<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/> Yes <input type="checkbox"/> No		
	Address			ZIP			City		State		
<b>Contact 5</b>	Language			Phone Number 1			Phone Number 2				
	English   Spanish   Other: _____						<input type="checkbox"/> Cell <input type="checkbox"/> Home <input type="checkbox"/> Work		<input type="checkbox"/> Cell <input type="checkbox"/> Home <input type="checkbox"/> Work		
	Name			Relationship			Emergency Contact		Release To		
							<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/> Yes <input type="checkbox"/> No		
<b>Contact 6</b>	Address			ZIP			City		State		
	Language			Phone Number 1			Phone Number 2				
	English   Spanish   Other: _____						<input type="checkbox"/> Cell <input type="checkbox"/> Home <input type="checkbox"/> Work		<input type="checkbox"/> Cell <input type="checkbox"/> Home <input type="checkbox"/> Work		

### Additional Emergency Contacts:

\*\*\*If no authorized person is located within ONE hour of class end time, staff members will contact local law enforcement.\*\*\*

Parent/Guardian Signature \_\_\_\_\_

Date \_\_\_\_\_

# Well Child Exam

Please Take this Form to Your Doctor  
Favor de Llevar Esta Hoja a su Doctor

*It is a Medicaid EPSDT requirement that a lead screening blood test be performed at 12 & 24 months (1 & 2 year olds) to determine a lead toxicity level for Medicaid-eligible children. Hematocrit or Hemoglobin done at 7-9 months and at 15 & 30 months if at risk*

Child's Name: \_\_\_\_\_ Birth Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Parent's Name: \_\_\_\_\_ Exam Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

☐ 1 Week ☐ 1 Month ☐ 2 Month ☐ 4 Month ☐ 6 Month ☐ 9 Month ☐ 12 Month  
☐ 15 Month ☐ 18 Month ☐ 24 Month ☐ 30 Month ☐ 36 Month ☐ 4 years ☐ 5 years

## MEDICAL SERVICES RESULTS

Date: (If different from exam date)

Lead Screening \_\_\_\_\_ ☐ Normal ☐ Abnormal ☐ Not Examined \_\_\_\_/\_\_\_\_/\_\_\_\_

Blood Pressures \_\_\_\_/\_\_\_\_ ☐ Normal ☐ Abnormal ☐ Not Examined

Blood Count HGB \_\_\_\_\_ HCT \_\_\_\_\_ ☐ Normal ☐ Abnormal ☐ Not Examined

Were immunizations given today? ☐ Yes ☐ No (If yes, please attach current immunization record)

## HEALTH STATUS Does child have any of the following conditions (please check all that apply)

- |  |  |  |
|--|--|--|
| <input type="checkbox"/> Allergies                             | <input type="checkbox"/> Asthma (respiratory issues) | <input type="checkbox"/> Anemia          |
| <input type="checkbox"/> Chronic Infections (ear, sinus, etc.) | <input type="checkbox"/> Food Allergies              | <input type="checkbox"/> Diarrhea        |
| <input type="checkbox"/> Constipation                          | <input type="checkbox"/> Vision Problems             | <input type="checkbox"/> Iron Deficiency |
| <input type="checkbox"/> Seizures                              | <input type="checkbox"/> Stomach Ache                | <input type="checkbox"/> Vomiting        |
| <input type="checkbox"/> Hearing Issues/Tubes                  | <input type="checkbox"/> Diabetes                    |  |

Please explain any conditions identified above or list anything conditions not mentioned above:

\_\_\_\_\_

- ☐ Yes ☐ No Was child referred to a dentist?  
☐ Yes ☐ No Do you have any nutritional/health concerns about this child?  
☐ Yes ☐ No Are there medications that need to be dispensed in the classroom?

If yes to any of the above, please explain: \_\_\_\_\_

\_\_\_\_\_

- ☐ Yes ☐ No Is child up to date on a schedule of appropriate preventative and primary health care?  
☐ Yes ☐ No Are you serving or will you be serving as this child's doctor (Medical Home)?

Physician Name (Print): \_\_\_\_\_ Signature: \_\_\_\_\_

Office Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Does child have Medicaid or Private Insurance?

☐ Medicaid ☐ Private

Insurance Name: \_\_\_\_\_

Policy Number: \_\_\_\_\_

**Please Remit completed form to:** EICAP Head Start • P.O. Box 51098 • Idaho Falls, ID 83401

Fax: (208) 542-1453 • Phone: (208) 522-5370/Center Fax: \_\_\_\_\_

Date Received: \_\_\_\_\_

Advocates will send this to "health forms" and upload it to the child's file under Health attachments.

# EICAP Head Start Birth to Five Program Oral Assessment

Please take this form to your Dentist  
Favor de Llevar esta Hoja a su Dentista

Service Date: _____	<b>Gum Condition:</b> (Please check all that apply) <input type="checkbox"/> Normal <input type="checkbox"/> Swollen <input type="checkbox"/> Bleeds Easily <input type="checkbox"/> Infected
Child's Name: _____	
Child's DOB: _____	<b>Services Rendered:</b> (Please check all that apply)
Dentist's Name: _____	<input type="checkbox"/> Exam
Office Name: _____	<input type="checkbox"/> X-ray
Are you serving as this child's Dental Home? <input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Child Cleaning/Prophy
Number of times child brushes a day? _____	<input type="checkbox"/> Sealant
<b>Flossing frequency:</b> (Please check the one that applies) <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input type="checkbox"/> Occasionally <input type="checkbox"/> Never	<input type="checkbox"/> Fluoride *Was a fluoride supplement discussed/prescribed at this appointment? _____
	<input type="checkbox"/> Oral Hygiene Instruction
	<input type="checkbox"/> Restorations/Treatments <b><u>**Please include a treatment plan of work completed during this appointment.</u></b>

<b>Results of appointment:</b> <input type="checkbox"/> Child needs no further work at this time. Six-month appointment set: _____ OR <input type="checkbox"/> Further work is needed. <b><i>Please include a copy of the treatment plan.</i></b> <input type="checkbox"/> Follow up appointment is set for: _____ <input type="checkbox"/> Anticipated number of appointments to complete treatment: _____ OR <input type="checkbox"/> Treatment discontinued. Please Explain: _____ _____
<b>Comments:</b> _____ _____ _____

I hereby certify that the services listed above have been performed.

\_\_\_\_\_  
**Dentist Signature**

\_\_\_\_\_  
**Date**

**Please Return to:**  
EICAP Head Start Health Specialist  
P.O. Box 51098  
Idaho Falls, Idaho 83405  
(208) 522-5370 ext. 608  
Fax: (208) 542-1453

Date received \_\_\_\_\_

2017

Advocates will send to Data Entry "health forms" then upload to the child's file under Health attachments.

EASTERN IDAHO COMMUNITY ACTION PARTNERSHIP



P.O. Box 51098  
935 East Lincoln Road  
Idaho Falls, Idaho 83401  
(208) 522-5370  
FAX (208) 542-1453

Head Start Parents,

As Parents or Guardians, we understand the importance of securing our children's future. Knowing our children are healthy and happy is a big part of that. We know to take our children in for regular well-child and dental exams. However, one important health screening is often forgotten. This test is called a blood lead screening. This detects elevated lead levels in the blood which may indicate lead poisoning. High lead levels can harm your child's growth, behavior and ability to learn.

Children should be screened starting at 12-15 months of age. If not previously tested, children 6 years of age and under should be screened. The blood screening is completed by the child's physician. The test is a simple finger prick to determine the lead level in the blood. If the level is concerning, the physician will indicate further treatment.

Medicaid insurance will generally pay for the blood lead screening for your child and can be performed at a well-child exam.

Talk to your doctor for more information.

If you have any questions, please call the Head Start Health Services Specialist at (208) 522-5370

Thank you,

Health and Nutrition Advisor  
EICAP Head Start Birth to Five Program

