

# PARTICIPANT ASSESSMENT APPLICATION for COMMUNITY ACTION PROGRAMS

<b>Application Type</b> (Check All That Apply)	<input type="checkbox"/> Energy Assistance ( <i>Low-Income Home Energy Assistance Program</i> ) <input type="checkbox"/> Weatherization ( <i>Low-Income Weatherization Assistance Program</i> ) <input type="checkbox"/> Other:			
<b>Application Date</b>				
<b>Applicant Last Name</b>				
<b>Applicant First Name</b>		<b>Middle</b>		
<b>Mailing Address</b>				
<b>Mailing City</b>		<b>State</b>		<b>Zip Code</b>
<b>Residential Address</b>	<input type="checkbox"/> Same as Mailing Address <input type="checkbox"/> Other:			
<b>Residential City</b>		<b>State</b>		<b>County</b>
<b>Home Phone</b>		<b>Cell Phone</b>		<b>Work Phone</b>
<b>Okay to Email?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No		<b>Email Address</b>	
<b>How would you like to receive your benefit notification?</b>	<input type="checkbox"/> Mail <input type="checkbox"/> Email			
<b>How did you hear about this program?</b>	<input type="checkbox"/> Letter from This Agency <input type="checkbox"/> Television Ad <input type="checkbox"/> Social Media Post by This Agency <input type="checkbox"/> Referred by Family/Friend <input type="checkbox"/> Email from This Agency <input type="checkbox"/> Radio Ad <input type="checkbox"/> Social Media Post by My Utility <input type="checkbox"/> Referred by Another Agency <input type="checkbox"/> Visit from This Agency <input type="checkbox"/> Newspaper Ad <input type="checkbox"/> Community Event with this Agency <input type="checkbox"/> Referred by My Utility Company <input type="checkbox"/> Poster/Flyer <input type="checkbox"/> Other:			
<b>Household Type</b>	<input type="checkbox"/> Single Person <input type="checkbox"/> Single Parent, Female <input type="checkbox"/> Two Adults, No Children <input type="checkbox"/> Two Parents w/Children <input type="checkbox"/> Single Parent, Male <input type="checkbox"/> Unrelated Adults <input type="checkbox"/> Other:			

<b>Household Members</b> - <i>Please provide details regarding everyone who lives in your home. If there are more household members that cannot be included on this form, please ask for an additional page.</i>				
<b>Relationship to HOH</b>	<b>Head of Household (HOH)</b>			
<b>Name</b>	<b>Listed at top of application</b>			
<b>Date of Birth</b>				
<b>Social Security #</b>				
<b>Ethnicity</b>	<input type="checkbox"/> Hispanic or Latino <input type="checkbox"/> Not Hispanic or Latino	<input type="checkbox"/> Hispanic or Latino <input type="checkbox"/> Not Hispanic or Latino	<input type="checkbox"/> Hispanic or Latino <input type="checkbox"/> Not Hispanic or Latino	<input type="checkbox"/> Hispanic or Latino <input type="checkbox"/> Not Hispanic or Latino
<b>Race</b>	<input type="checkbox"/> American Indian or Alaska Native <input type="checkbox"/> Asian <input type="checkbox"/> Black or African American <input type="checkbox"/> Native Hawaiian or Other Pacific Islander <input type="checkbox"/> White <input type="checkbox"/> Other	<input type="checkbox"/> American Indian or Alaska Native <input type="checkbox"/> Asian <input type="checkbox"/> Black or African American <input type="checkbox"/> Native Hawaiian or Other Pacific Islander <input type="checkbox"/> White <input type="checkbox"/> Other	<input type="checkbox"/> American Indian or Alaska Native <input type="checkbox"/> Asian <input type="checkbox"/> Black or African American <input type="checkbox"/> Native Hawaiian or Other Pacific Islander <input type="checkbox"/> White <input type="checkbox"/> Other	<input type="checkbox"/> American Indian or Alaska Native <input type="checkbox"/> Asian <input type="checkbox"/> Black or African American <input type="checkbox"/> Native Hawaiian or Other Pacific Islander <input type="checkbox"/> White <input type="checkbox"/> Other
<b>Gender</b>	<input type="checkbox"/> Male <input type="checkbox"/> Female	<input type="checkbox"/> Male <input type="checkbox"/> Female	<input type="checkbox"/> Male <input type="checkbox"/> Female	<input type="checkbox"/> Male <input type="checkbox"/> Female
<b>US Citizen</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Military Status</b>	<input type="checkbox"/> Veteran <input type="checkbox"/> Active <input type="checkbox"/> N/A	<input type="checkbox"/> Veteran <input type="checkbox"/> Active <input type="checkbox"/> N/A	<input type="checkbox"/> Veteran <input type="checkbox"/> Active <input type="checkbox"/> N/A	<input type="checkbox"/> Veteran <input type="checkbox"/> Active <input type="checkbox"/> N/A
<b>Disabling Condition</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Non-Cash Benefits</b> (Check All That Apply)	<input type="checkbox"/> SNAP (Food Stamps) <input type="checkbox"/> WIC (Supplemental Nutrition Program for Women, Infants, and Children) <input type="checkbox"/> Section 8 Voucher (HUD Housing Choice Voucher) <input type="checkbox"/> PSH (Permanent Supportive Housing) <input type="checkbox"/> VASH (Veterans Affairs Supportive Housing) <input type="checkbox"/> Other Housing Assistance <input type="checkbox"/> Childcare Voucher <input type="checkbox"/> Affordable Care Act Subsidy <input type="checkbox"/> Other:	<input type="checkbox"/> SNAP (Food Stamps) <input type="checkbox"/> WIC (Supplemental Nutrition Program for Women, Infants, and Children) <input type="checkbox"/> Section 8 Voucher (HUD Housing Choice Voucher) <input type="checkbox"/> PSH (Permanent Supportive Housing) <input type="checkbox"/> VASH (Veterans Affairs Supportive Housing) <input type="checkbox"/> Other Housing Assistance <input type="checkbox"/> Childcare Voucher <input type="checkbox"/> Affordable Care Act Subsidy <input type="checkbox"/> Other:	<input type="checkbox"/> SNAP (Food Stamps) <input type="checkbox"/> WIC (Supplemental Nutrition Program for Women, Infants, and Children) <input type="checkbox"/> Section 8 Voucher (HUD Housing Choice Voucher) <input type="checkbox"/> PSH (Permanent Supportive Housing) <input type="checkbox"/> VASH (Veterans Affairs Supportive Housing) <input type="checkbox"/> Other Housing Assistance <input type="checkbox"/> Childcare Voucher <input type="checkbox"/> Affordable Care Act Subsidy <input type="checkbox"/> Other:	<input type="checkbox"/> SNAP (Food Stamps) <input type="checkbox"/> WIC (Supplemental Nutrition Program for Women, Infants, and Children) <input type="checkbox"/> Section 8 Voucher (HUD Housing Choice Voucher) <input type="checkbox"/> PSH (Permanent Supportive Housing) <input type="checkbox"/> VASH (Veterans Affairs Supportive Housing) <input type="checkbox"/> Other Housing Assistance <input type="checkbox"/> Childcare Voucher <input type="checkbox"/> Affordable Care Act Subsidy <input type="checkbox"/> Other:

<b>Health Insurance</b> Also Select Insurance Type (If Applicable)	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
	<input type="checkbox"/> Medicaid <input type="checkbox"/> Medicare <input type="checkbox"/> Employer Plan <input type="checkbox"/> Private Pay Plan <input type="checkbox"/> Affordable Care Act Plan <input type="checkbox"/> VA Medical Services <input type="checkbox"/> Tribal Healthcare <input type="checkbox"/> Other:	<input type="checkbox"/> Medicaid <input type="checkbox"/> Medicare <input type="checkbox"/> Employer Plan <input type="checkbox"/> CHIP <input type="checkbox"/> Private Pay Plan <input type="checkbox"/> Affordable Care Act Plan <input type="checkbox"/> VA Medical Services <input type="checkbox"/> Tribal Healthcare <input type="checkbox"/> Other:	<input type="checkbox"/> Medicaid <input type="checkbox"/> Medicare <input type="checkbox"/> Employer Plan <input type="checkbox"/> CHIP <input type="checkbox"/> Private Pay Plan <input type="checkbox"/> Affordable Care Act Plan <input type="checkbox"/> VA Medical Services <input type="checkbox"/> Tribal Healthcare <input type="checkbox"/> Other:	<input type="checkbox"/> Medicaid <input type="checkbox"/> Medicare <input type="checkbox"/> Employer Plan <input type="checkbox"/> CHIP <input type="checkbox"/> Private Pay Plan <input type="checkbox"/> Affordable Care Act Plan <input type="checkbox"/> VA Medical Services <input type="checkbox"/> Tribal Healthcare <input type="checkbox"/> Other:
<b>Employment</b> (Check All That Apply) For those 18+	<input type="checkbox"/> Full-Time <input type="checkbox"/> Part-Time <input type="checkbox"/> Seasonal <input type="checkbox"/> Retired <input type="checkbox"/> Unemployed ≤ 6 months <input type="checkbox"/> Unemployed > 6 months <input type="checkbox"/> Unemployed and Not in Labor Force	<input type="checkbox"/> Full-Time <input type="checkbox"/> Part-Time <input type="checkbox"/> Seasonal <input type="checkbox"/> Retired <input type="checkbox"/> Unemployed ≤ 6 months <input type="checkbox"/> Unemployed > 6 months <input type="checkbox"/> Unemployed and Not in Labor Force	<input type="checkbox"/> Full-Time <input type="checkbox"/> Part-Time <input type="checkbox"/> Seasonal <input type="checkbox"/> Retired <input type="checkbox"/> Unemployed ≤ 6 months <input type="checkbox"/> Unemployed > 6 months <input type="checkbox"/> Unemployed and Not in Labor Force	<input type="checkbox"/> Full-Time <input type="checkbox"/> Part-Time <input type="checkbox"/> Seasonal <input type="checkbox"/> Retired <input type="checkbox"/> Unemployed ≤ 6 months <input type="checkbox"/> Unemployed > 6 months <input type="checkbox"/> Unemployed and Not in Labor Force
	<input type="checkbox"/> N/A <input type="checkbox"/> Full-Time Farmer <input type="checkbox"/> Migrant Seasonal Farmworker <input type="checkbox"/> Seasonal Farmworker	<input type="checkbox"/> N/A <input type="checkbox"/> Full-Time Farmer <input type="checkbox"/> Migrant Seasonal Farmworker <input type="checkbox"/> Seasonal Farmworker	<input type="checkbox"/> N/A <input type="checkbox"/> Full-Time Farmer <input type="checkbox"/> Migrant Seasonal Farmworker <input type="checkbox"/> Seasonal Farmworker	<input type="checkbox"/> N/A <input type="checkbox"/> Full-Time Farmer <input type="checkbox"/> Migrant Seasonal Farmworker <input type="checkbox"/> Seasonal Farmworker
<b>Income Sources</b> (Check All That Apply)	<input type="checkbox"/> Wages <input type="checkbox"/> SSI <input type="checkbox"/> Social Security <input type="checkbox"/> AABD <input type="checkbox"/> VA Benefits <input type="checkbox"/> TAFI <input type="checkbox"/> Child Support <input type="checkbox"/> Alimony <input type="checkbox"/> Private Pension <input type="checkbox"/> Annuity <input type="checkbox"/> Unemployment <input type="checkbox"/> None <input type="checkbox"/> Other:	<input type="checkbox"/> Wages <input type="checkbox"/> SSI <input type="checkbox"/> Social Security <input type="checkbox"/> AABD <input type="checkbox"/> VA Benefits <input type="checkbox"/> TAFI <input type="checkbox"/> Child Support <input type="checkbox"/> Alimony <input type="checkbox"/> Private Pension <input type="checkbox"/> Annuity <input type="checkbox"/> Unemployment <input type="checkbox"/> None <input type="checkbox"/> Other:	<input type="checkbox"/> Wages <input type="checkbox"/> SSI <input type="checkbox"/> Social Security <input type="checkbox"/> AABD <input type="checkbox"/> VA Benefits <input type="checkbox"/> TAFI <input type="checkbox"/> Child Support <input type="checkbox"/> Alimony <input type="checkbox"/> Private Pension <input type="checkbox"/> Annuity <input type="checkbox"/> Unemployment <input type="checkbox"/> None <input type="checkbox"/> Other:	<input type="checkbox"/> Wages <input type="checkbox"/> SSI <input type="checkbox"/> Social Security <input type="checkbox"/> AABD <input type="checkbox"/> VA Benefits <input type="checkbox"/> TAFI <input type="checkbox"/> Child Support <input type="checkbox"/> Alimony <input type="checkbox"/> Private Pension <input type="checkbox"/> Annuity <input type="checkbox"/> Unemployment <input type="checkbox"/> None <input type="checkbox"/> Other:
	<input type="checkbox"/> Grade 0-8 <input type="checkbox"/> Grade 9-12, Non-Graduate <input type="checkbox"/> High School Graduate / GED <input type="checkbox"/> Some College <input type="checkbox"/> 2 or 4-Year College Graduate <input type="checkbox"/> Trade School or Other	<input type="checkbox"/> Grade 0-8 <input type="checkbox"/> Grade 9-12, Non-Graduate <input type="checkbox"/> High School Graduate / GED <input type="checkbox"/> Some College <input type="checkbox"/> 2 or 4-Year College Graduate <input type="checkbox"/> Trade School or Other	<input type="checkbox"/> Grade 0-8 <input type="checkbox"/> Grade 9-12, Non-Graduate <input type="checkbox"/> High School Graduate / GED <input type="checkbox"/> Some College <input type="checkbox"/> 2 or 4-Year College Graduate <input type="checkbox"/> Trade School or Other	<input type="checkbox"/> Grade 0-8 <input type="checkbox"/> Grade 9-12, Non-Graduate <input type="checkbox"/> High School Graduate / GED <input type="checkbox"/> Some College <input type="checkbox"/> 2 or 4-Year College Graduate <input type="checkbox"/> Trade School or Other
<b>Currently Attends School</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Agency Use Only - Total in EA Household:</b>			<b>Total Household Members*</b>	

### Income Guidelines by Program

The table below shows the income guidelines for the Low-Income Home Energy Assistance Program and the Low-Income Weatherization Assistance Program. Eligibility is based on annual gross income limits. Monthly gross income limits are provided as a quick reference tool; these totals cannot exceed the annual gross income limits.

Low-Income Home Energy Assistance Program 150% of Federal Poverty Guidelines		
Family Size	Gross Monthly Income	Gross Annual Income
1	\$1,561.25	\$18,735.00
2	\$2,113.75	\$25,365.00
3	\$2,666.25	\$31,995.00
4	\$3,218.75	\$38,625.00
5	\$3,771.25	\$45,255.00
6	\$4,323.75	\$51,885.00
7	\$4,876.25	\$58,515.00
8	\$5,428.75	\$65,145.00
Each Additional	\$552.50	\$6,630.00

Low-Income Weatherization Assistance Program 200% of Federal Poverty Guidelines		
Family Size	Gross Monthly Income	Gross Annual Income
1	\$2,081.67	\$24,980.00
2	\$2,818.33	\$33,820.00
3	\$3,555.00	\$42,660.00
4	\$4,291.67	\$51,500.00
5	\$5,028.33	\$60,340.00
6	\$5,765.00	\$69,180.00
7	\$6,501.67	\$78,020.00
8	\$7,238.33	\$86,860.00
Each Additional	\$736.67	\$8,840.00

To qualify for assistance, your family's total annual household income must be at or below the limits listed above for the program(s) for which you are applying.

<b>Housing Details - Please provide details about your home</b>			
<b>Occupancy Status</b>	<input type="checkbox"/> Own <input type="checkbox"/> Rent <input type="checkbox"/> Homeless	<b>Date Moved into Home</b>	
<b>Housing Type</b>	<input type="checkbox"/> Single Family Home <input type="checkbox"/> Manufactured Home / Mobile Home over 40 ft. <input type="checkbox"/> Travel Trailer / RV / Mobile Home under 40 ft. <input type="checkbox"/> Duplex (2 Units) <input type="checkbox"/> Triplex (3 Units) <input type="checkbox"/> Quadplex (4 Units) <input type="checkbox"/> Apartments (More than 4 Units)		
<b>Total Rent</b> (Excluding Lot Rent)	<b>Lot Rent</b> (If Applicable)	<b>Heat Included in Rent?</b>	<b>Year Home Built</b>
\$	\$	<input type="checkbox"/> Yes <input type="checkbox"/> No	
<b>Landlord Name</b>	<b>Landlord Phone Number</b>		
<b>Landlord Address</b>			

<b>Fuel Details - Please provide details on how you heat your home.</b>			
<b>Primary Heat Source</b> (Select <u>one</u> )	<input type="checkbox"/> Electricity <input type="checkbox"/> Natural Gas	<input type="checkbox"/> Coal <input type="checkbox"/> Oil	<input type="checkbox"/> Propane (Delivered) <input type="checkbox"/> Propane (Small Bottles) <input type="checkbox"/> Wood (Corded) <input type="checkbox"/> Firelogs <input type="checkbox"/> Wood Pellets <input type="checkbox"/> Other:
<b>Primary Heat Vendor</b>	<b>Account Number</b>		
<b>Are you facing an emergency with your Primary Heat Source?</b> (Select <u>one</u> )	<input type="checkbox"/> No <input type="checkbox"/> Yes, my primary heat source has been disconnected <input type="checkbox"/> Yes, I am out of my primary heating fuel <input type="checkbox"/> Yes, I will be disconnected on: <input type="checkbox"/> Yes, I will run out of my primary heating fuel within 48 hrs.		
<b>Electricity Vendor</b>	<b>Account Number</b>		
<b>Are you facing an emergency with your electricity account?</b> (Select <u>one</u> )	<input type="checkbox"/> No <input type="checkbox"/> Yes, my electricity has been disconnected <input type="checkbox"/> Yes, I will be disconnected on:		
<b>Other Heat Source(s)</b> (Select all that apply)	<input type="checkbox"/> Electricity <input type="checkbox"/> Natural Gas	<input type="checkbox"/> Oil <input type="checkbox"/> Coal	<input type="checkbox"/> Propane (Delivered) <input type="checkbox"/> Propane (Small Bottles) <input type="checkbox"/> Wood (Corded) <input type="checkbox"/> Firelogs <input type="checkbox"/> Wood Pellets <input type="checkbox"/> Other:
<b>Other Heating Vendor(s)</b>	<b>Account Number(s)</b>		

<b>Heating/Cooling System(s) and Water Heater Details - Please provide details about these systems within your home</b>							
<b>Type of Heating System(s)</b> (Select all that apply)	<b>Heating System Fuel</b>						<b>Heating System Condition</b>
	<b>Natural Gas</b>	<b>Electricity</b>	<b>Oil</b>	<b>Propane</b>	<b>Wood</b>	<b>Wood Pellets</b>	
Central Furnace	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/> Operable <input type="checkbox"/> Failing <input type="checkbox"/> Inoperable
Central Heat Pump		<input type="checkbox"/>					<input type="checkbox"/> Operable <input type="checkbox"/> Failing <input type="checkbox"/> Inoperable
Wall Furnace	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>			<input type="checkbox"/> Operable <input type="checkbox"/> Failing <input type="checkbox"/> Inoperable
Baseboard Heaters		<input type="checkbox"/>					<input type="checkbox"/> Operable <input type="checkbox"/> Failing <input type="checkbox"/> Inoperable
Ductless Heat Pump		<input type="checkbox"/>					<input type="checkbox"/> Operable <input type="checkbox"/> Failing <input type="checkbox"/> Inoperable
Wall Heaters		<input type="checkbox"/>					<input type="checkbox"/> Operable <input type="checkbox"/> Failing <input type="checkbox"/> Inoperable
Radiant Heat	<input type="checkbox"/>	<input type="checkbox"/>					<input type="checkbox"/> Operable <input type="checkbox"/> Failing <input type="checkbox"/> Inoperable
Heating Stove	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Operable <input type="checkbox"/> Failing <input type="checkbox"/> Inoperable
Space Heaters		<input type="checkbox"/>		<input type="checkbox"/>			<input type="checkbox"/> Operable <input type="checkbox"/> Failing <input type="checkbox"/> Inoperable
Other:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Operable <input type="checkbox"/> Failing <input type="checkbox"/> Inoperable
N/A							<input type="checkbox"/> I do not have a heating system
<b>Type of Water Heater(s)</b> (Select all that apply)	<b>Water Heater Fuel</b>						<b>Water Heater Condition</b>
	<b>Natural Gas</b>	<b>Electricity</b>	<b>Oil</b>	<b>Propane</b>	<b>Wood</b>	<b>Wood Pellets</b>	
Standard Unit	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>			<input type="checkbox"/> Operable <input type="checkbox"/> Failing <input type="checkbox"/> Inoperable
Tankless Unit	<input type="checkbox"/>			<input type="checkbox"/>			<input type="checkbox"/> Operable <input type="checkbox"/> Failing <input type="checkbox"/> Inoperable
Heat Pump Unit		<input type="checkbox"/>					<input type="checkbox"/> Operable <input type="checkbox"/> Failing <input type="checkbox"/> Inoperable
Other:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Operable <input type="checkbox"/> Failing <input type="checkbox"/> Inoperable
N/A							<input type="checkbox"/> I do not have a water heater
<b>Type of Cooling System(s)</b>	<input type="checkbox"/> Central Air Conditioner		<input type="checkbox"/> Window/Wall Air Conditioner		<input type="checkbox"/> Operable <input type="checkbox"/> Failing <input type="checkbox"/> Inoperable		
	<input type="checkbox"/> Central Heat Pump		<input type="checkbox"/> Ductless Heat Pump		<input type="checkbox"/> I do not have a cooling system		
<input type="checkbox"/> Evaporative Cooler		<input type="checkbox"/> N/A					

**Zero Income Declaration** - Please complete if everyone in your household had no income over the previous three months

I DECLARE THAT THE GROSS INCOME FOR MY HOUSEHOLD HAS BEEN ZERO FOR THE PREVIOUS 3 MONTHS.

I understand that willful misrepresentation and/or concealment of facts can result in criminal and civil penalties.

My household's basic living needs for the previous 3 months have been met by: (Give a brief explanation below)

Shelter		Food		Utilities	
<b>Participant Signature</b>				<b>Date</b>	

**Nondiscrimination Notice**

If you believe you have been discriminated against because of race, color, sex, handicap, national origin, religious creed, or political belief, you can file a complaint. Complaint forms are available from the address listed below or at the assistance provider listed above.

DEPARTMENT OF HEALTH AND WELFARE  
CIVIL RIGHTS AFFIRMATIVE ACTION SECTION  
PO BOX 83720; BOISE, ID; 83720-0036

**Your Rights**

If your application for assistance is denied, you will be notified in writing of the reason for the denial. If you are dissatisfied with this decision or feel you have been discriminated against in any way, you have thirty (30) days from the date the notice is mailed in which to request a fair hearing using form HW 0406. If you file a fair hearing request, you will have a right to find out if your eligibility for the LOW-INCOME HOME ENERGY ASSISTANCE PROGRAM and/or LOW-INCOME WEATHERIZATION ASSISTANCE PROGRAM was incorrectly determined according to State and Federal law and policy.

**Privacy Act and Information Release**

Under Section 3(e)(3) of the Privacy Act of 1974, 5 U.S.C. 552 a(e)(3), each agency that maintains a system of records shall inform each individual from whom it solicits information of the authority which permits the solicitation of the information; whether disclosure is voluntary; the principal purpose for which the information is intended to be used; the routine uses which may be made of the information; and the consequences, if any, resulting from failure by the individual to provide the requested information. This statement is required by the Privacy Act to be furnished prior to the collection and use of the information requested. You may retain this statement for your records.

Authority: The specific authority for the maintenance of this report is in sections 416 and 417 of the Energy Conservation and Production Act, Pub. L. 94 385. These sections direct Federal and State agencies, which are sponsoring these programs, to monitor the effectiveness of the programs, and to require the local Non-Profit agency implementing the programs to keep records to enable program monitoring.

Your responses to the request for information are entirely voluntary, however should you decline to provide the information requested, you will not be considered for assistance. Please initial each of the four items below if you agree with each statement.

**Participant Certification** - Please sign below to certify the accuracy of the information you provided

I understand that completion of this application does not constitute immediate approval for assistance.

I hereby give my permission for the release of any information needed to process this application to a Representative of the Department of Health and Welfare and/or Non-Profit agency, organization or their designee or to any state and federal agency, as required by law.

I understand my information will be held in accordance with IDHW Confidentiality Regulations.

I hereby authorize my energy vendor(s) to provide my billing and usage data to the representative of IDHW and/or this agency or their designee.

Under penalty of perjury, I certify that the information contained in this application is true and correct. I understand that I am applying for federal benefits and I could be sanctioned and required to return any benefits I receive if I willfully misrepresent and/or conceal facts. Sanctions may include administrative, civil, or criminal actions against me, including prosecution.

<b>Participant Signature</b>		<b>Date</b>	
<b>Agency Representative</b>		<b>Date</b>	



## Eastern Idaho Community Action Partnership

### Universal Intake Signature Page

**Zero Income Declaration** - Please complete if everyone in your household had no income over the previous three months  
 Note: If your household also declared zero income in the prior year, additional information may be required.

I DECLARE THAT THE GROSS INCOME FOR MY HOUSEHOLD HAS BEEN ZERO FOR THE PREVIOUS 3 MONTHS.  
 I understand that willful misrepresentation and/or concealment of facts can result in criminal and civil penalties.  
 My household's basic living needs for the previous 3 months have been met by: (Give a brief explanation below)

Shelter	Food	Utilities	
Participant Signature		Date	

***I certify that the information above is correct and true to the best of my knowledge and understand that further verification for EICAP programs may be required for participation in those programs.***  
 Are you willing to make a long-term commitment to share feedback?  Yes  No

Participant Signature		Date	
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*Office Use Only: Verbal Verification  Yes  No    Intake for verbal:*

**OFFICE USE ONLY:** Initial Department \_\_\_\_\_ Initial Program \_\_\_\_\_  
 Date of Intake \_\_\_\_\_ Client ID# \_\_\_\_\_ Intake Worker: \_\_\_\_\_

Referral Questions

LIHEAP PY 20

To Help US Better Serve YOU Please answer the questions below:

**Does your Household need assistance with your home heating bills? Are you currently up for a disconnect with your power? If YES, please select your local EICAP office to receive further information:**

*EICAP- Idaho Falls*

*EICAP – Rexburg*

*EICAP - Salmon*

**Does your family have enough food to get through the month? If NO, please select your local EICAP office to receive further information:**

*EICAP – Rexburg*

*EICAP – Salmon*

*EICAP-Challis*

**Are you or a member of the household interested in completing their GED? If YES, please select your local EICAP office to receive further information:**

*EICAP - Haven – Idaho Falls*

*EICAP - Salmon*

**Does a member of your household need assistance with higher education? If YES, please select your local EICAP office to receive further information:**

*EICAP- Idaho Falls*

*EICAP – Rexburg*

**Do you have a child under the age of five? If Yes and you would like to receive further information, please ~~un~~ give your local Head Start Center:**

Early Head Start Ages 0-3

Head Start Ages 3-5

**Are you interested in weatherizing your home? Please select YES or NO**

**Does your home heating equipment currently work? `Please select YES or NO**

**Do you know about meals available at the local Senior Center? If NO, please select “Senior Meal Program” to receive further information:**

Senior Meal Programs

**Do you provide the majority of care for a loved one? If YES, please select “Caregiver Services” to receive further information on services available:**

Caregiver Services

**Do you need assistance with completing daily activities, household tasks, and /or maintaining the safety in your home? If YES, please select “In Home Assistance” to receive further information on services available:**

In Home Assistance

**Would you like to be contacted for information on Senior Services? If YES, please select “Information and Assistance” to receive further information:**

Information and Assistance

IF YOU HAVE QUESTIONS PLEASE ASK!